

Instructions for use **AFTER** the Charge (or Church) Conference

2018 Charge Conference

Northwest District

Iowa Conference of the United Methodist Church

	Item	Pastors	Presiding Elders
	Minutes	*Make sure to give one copy to presiding elder and keep one copy for the church office.	
	Form I	*sign Pastor Line	*Make sure all have signed, including you.
	Forms not submitted online	*If necessary, make sure they are signed	*Collect with all paperwork
	All Forms and Minutes		*Scan as pdf and email to judi.calhoon@iaumc.org *Or mail to District Office, 701 Seneca St, Ste 2, Storm Lake, IA 50588 and email Judi that you are mailing items. *Or may drop off to District Office. *Must be in the District Office 2 days after the Charge Conference is completed!